 

**Oakwood Premier Incheon RESERVATION FORM**

*“*15th ASIA PACIFIC HOSPICE PALLIATIVE CARE CONFERENCE 2023*”*

**Meeting Period:** 4th Oct ~ 7th Oct, 2023

**Stay Period:** 3rd Oct ~ 8th Oct, 2023

* Please complete this form and return directly by fax or email to us **no later than 15th Sep, 2023 (final cut-off date)** to ensure room availability and special discount. If there’s change regarding with the reservation please contact following number or email.

**Reservation Dept.: Phone: +82 32 726 2001 / Fax: +82 32 726 2002, Email:** **reservations.incheon@oakwoodpremier.co.kr**

|  |  |
| --- | --- |
| Arrival Date: | Departure Date: |
| Booker Name: | Participant Name(Mr./Ms.): |
| Arrival Flight No./Time : | Departure Fight No. / Time : |
| Company Name: | Email: |
| Phone No.: | Fax No.: |

* **Please check your choice of accommodations:** (Unit: Korean Won)

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| --- | --- | --- | --- |
| **Room Type and size** | **Rack Rate (Room Only)** | **Special offered Room Rate****(Room Only)** | **Remark** |
| **Studio Superior***41-53sq.m* | **484,000** | ***□* 242,000** |  |
| **1 Bedroom Premier***66-82sq.m* | **665,500** | ***□* 302,500** |
| **Breakfast** | **43,000** | ***□* 38,700** |  **1 pax**  **2 pax**  **3 pax**  **4 pax** |

# \* All mentioned rates are included in 10% Government tax and 10% service charge. (Total 21%).

* A credit card number is required to guarantee your reservation.

|  |  |
| --- | --- |
| Card: □Amex □Diners □Master □Visa □JCB | 4 digit # for AMEX: \_ \_ \_ \_ |
| Card Number: | Expire Date: |

# Check-in and Check-out Policy / Cancellation and No-Show Policy

* Check-in time after 15:00 and Check-out time before 11:00.
* Room may not be available on requested date with high demand season.
* A night penalty will be charge on the no show and cancellation can be made 6pm, 3 days before the arrival date.

\* The hotel will consider the booking to have been cancelled when the guest who has made a reservation for over One day has not check-in on the first day of the reservation

We are pleased that you have selected Oakwood Premier Incheon and look forward to welcoming you and your guests soon.

* please indicate special requests and comments; (If you need the breakfast, please mentioned below line.)

Date: Signature: