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| Hotel Reservation Form Sheraton Grand Incheon Hotel |
| **Asia Pacific Hospice Palliative Care Network****2023.10.04 ~ 10.07**

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| 153, Convensia-Road, Yeonsu-gu, Incheon, South Korea**Phone: 82-32-835-1000 / Fax: 82-32-835-1369 / Email: Reservation.Incheon@sheraton.com**For Reservation team, Attention to Reservation manager **Please Fax to 82-32-835-1369** |

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Personal Information

Reservation can be made up until 31 August 2023

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| Last Name: | First Name: | Mr. / Ms. |
| Company/Organization:  | Middle Initial: |
| Work Phone: Country code Area code Number | Fax:  Country code Area code Number |
| E-mail: |

Itinerary & Room Reservation

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| Arrival(MM/DD/YY): Estimated Arrival Time:(Check-in: 15:00) | Departure(MM/DD/YY):(Check out: 11:00) |
| **ROOM RATE** |
| **Deluxe Room (All - Non Smoking Building)****□Single occupancy KW 250,000****□Double occupancy KW 250,000**\* Please mark **x** which you prefer.\* The Breakfast charge KRW 29,040 per person.\* Kindly note that above room rates are subject to 10% service charge and 11% government TAX**General Benefits**\* Daily two (2) complimentary bottles of mineral water\* Daily newspaper \* Complimentary use of the Sheraton swimming pool \* Link@ Sheraton – Free internet’s access at lobby.\* Complimentary WIFI and internet broadband access | **Club Deluxe Room ( All - Non Smoking Building)****□ Club room Single KW 300,000****□ Club room Double KW 350,000**\* Please mark **x** which you prefer.\* All of general benefits mentioned on left\* Additional 1 person charge KRW 60,500.\* Kindly note that above room rates are subject to 10% service charge and 11% government TAX**Club Benefits**\* All of general benefits mentioned on the left\* Club Lounge - Operation Hour (8.00am ~ 21.00pm)\* Complimentary Breakfast (6.30am ~ 10.00am)\* Evening Cocktail (6.00pm ~ 8.00pm)\*\* Happy hour can be a 2-Part system\* Complimentary WIFI and internet broadband access\* Complimentary shoe shine service \* 24 hours access to Club Lounge with all day refreshment |
| \* Special request if necessary: | \* Special request if necessary: |

**Please indicate your credit card information to guarantee your reservation.**

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| **□**VISA **□**MasterCard **□**Diners Club **□**American Express **□**JCB |
| Credit Card Number: |
| Expiration Date (MM/YY): |
| Cardholder’s Name: |
| Cancellation Policy | Cancel request after 30 Jun 2023, Otherwise 100% Cancellation Penalty will be charged for whole stay reserved. |
| Signature: |

**Please complete this form and return it directly to hotel by e-mail.**

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| Contact Person | Phone | Fax | E-mail |
| Reservation Team | 82-32-835-1000 | 82-32-835-1369 | Reservation.incheon@sheraton.com |